



Quarterly Financial Report

2025-2026

Office of the Secretary to the Governor General

For the quarter ended June 30, 2025



OFFICE OF THE SECRETARY TO THE GOVERNOR GENERAL
BUREAU DU SECRÉTAIRE DU GOUVERNEUR GÉNÉRAL

Quarterly Financial Report for the Quarter ended June 30, 2025

ISSN: 2818-0879

Statement outlining results, risks and significant changes in operations, personnel and program

A) Introduction

This quarterly report has been prepared by management as required by section 65.1 of the *Financial Administration Act* and in the form and manner prescribed by the [Directive on Accounting Standards, GC 4400 Departmental Quarterly Financial Report](#). This quarterly report should be read in conjunction with the [2025-26 - Main Estimates \(Part I and II\)](#) and previous quarterly financial reports. This quarterly report has not been subject to an external audit or review.

Raison d'être of the Office of the Secretary to the Governor General

The Office of the Secretary to the Governor General (Office) provides support and advice to the governor general of Canada in their unique role as the representative of The King in Canada as well as Commander-in-Chief. The Office assists the governor general in carrying out constitutional responsibilities, in representing Canada internationally, and in encouraging excellence and achievement through the administration of the Canadian Honours System and in the granting of armorial bearings.

The Office also supports the governor general in bringing Canadians together. It manages a visitor services program at both of the governor general's official residences and oversees the day-to-day operations of these residences. The Office also provides support to former governors general.

Further information on the mandate, roles, responsibilities and programs of the Office can be found on the following website: [2025-26 - Main Estimates \(Part I and II\)](#).

Basis of Presentation

This quarterly report has been prepared by management using an expenditure basis of accounting. The accompanying Statement of Authorities includes the Office's spending authorities granted by Parliament and those used by the Office consistent with the Main Estimates for the 2025-26 fiscal year. This quarterly report has been prepared using a special purpose financial reporting framework designed to meet financial information needs with respect to the use of spending authorities.



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The authority of Parliament is required before money can be spent by the Government. Approvals are given in the form of annually approved limits through appropriation acts or through legislation in the form of statutory spending authority for specific purposes.

The Office uses the full accrual method of accounting to prepare and present its annual departmental financial statements that are part of the Office's *Annual Report*. However, the spending authorities voted by Parliament remain on an expenditure basis.

B) Highlights of fiscal quarter and fiscal year to date (YTD) results

This section highlights the significant items that contributed to the variances in available authorities for use for the fiscal year ending March 31, 2026, and the variances in actual expenditures for the quarter ended June 30, 2025.

Statement of Authorities

As reflected in the Statement of Authorities, the Office's total available budgetary authorities have a net decrease of \$3.1 million or 10.6%, when compared to the same quarter in 2024-25. This decrease is mainly attributable to one-time funding received in 2024-25 for national honours to mark the transition of the Crown of Canada (\$3.3 million), offset by an increase in statutory items (\$132,000) for 2025-26.

Budgetary Expenditures by Standard Object

The Office's quarterly expenses increased by \$124,000 or 2.1% compared to the previous fiscal year and is primarily attributable to timing of various support-related expenditures incurred in Q1.

The increase is partially offset by a decrease in acquisition of machinery and equipment, transportation and communication, and rentals due to differences in lifecycles of IT equipment, timing of scheduled events compared to last fiscal year, as well as the renewal of various informatic licenses.

C) Risks and Uncertainties

This Departmental Quarterly Financial Report (QFR) reflects the results of the current fiscal year as per the Main Estimates for which full supply was released on May 27, 2025.

The Office's most significant expenditure remains personnel including employee benefits. It manages its personnel appropriation within approved levels with due diligence while continuing to implement an organizational-wide human resources plan. The ongoing objectives of this plan



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are to effectively align staffing processes with the priorities of the organization and implement strategies for improving operational efficiencies and value for money. The Office continues to look for opportunities to work in collaboration with other Government of Canada organizations to achieve efficiencies to deliver on its business goals. The Office will continue to contribute to the effective management of human resources to the benefit of federal public service departments and agencies, managers, employees and Canadians at large.

D) Significant changes in relation to operations, personnel and programs

Significant changes during the quarter ended June 30, 2025

No other significant changes related to operations, personnel and programs having an impact on financial reporting occurred during the reported quarter.

Approval by Senior Officials

Original signed by

Ken MacKillop
Secretary to the Governor General

Ottawa, Canada
August 28, 2025

Original signed by

Maia Welbourne
A/Chief Financial Officer

Office of the Secretary to the Governor General

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Statement of Authorities (unaudited)

	Fiscal Year 2025-26			Fiscal Year 2024-25		
<i>(in thousands of dollars)</i>	Total available for use for the year ending March 31, 2026	Used during the quarter ended June 30, 2025	Year to date used at quarter-end	Total available for use for the year ending March 31, 2025	Used during the quarter ended June 30, 2024	Year to date used at quarter-end
Vote 1 - Program expenditures	22,078	5,017	5,017	25,277	4,967	4,967
Budgetary statutory authorities						
Contributions to employee benefit plans	2,487	622	622	2,398	558	558
Annuities payable under the <i>Governor General's Act</i>	1,020	247	247	991	240	240
Salary of the Governor General	375	94	94	361	91	91
Total Budgetary authorities	25,960	5,980	5,980	29,027	5,856	5,856

Note: Includes only Authorities available for use and granted by Parliament at quarter-end.

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Budgetary Expenditures by Standard Object (*unaudited*)

	Fiscal Year 2025-26			Fiscal Year 2024-25		
(in thousands of dollars)	Planned expenditures for the year ending March 31, 2026	Expended during the quarter ended June 30, 2025	Year to date used at quarter-end	Planned expenditures for the year ending March 31, 2025	Expended during the quarter ended June 30, 2024	Year to date used at quarter-end
Expenditures						
Personnel (01)	19,120	4,688	4,688	19,544	4,614	4,614
Transportation & communications (02)	1,350	182	182	1,340	238	238
Information (03)	720	138	138	816	77	77
Professional & special services (04)	1,500	266	266	1,926	183	183
Rentals (05)	650	58	58	641	79	79
Repair & maintenance (06)	35	2	2	29	0	0
Utilities, materials & supplies (07)	900	201	201	2,962	155	155
Acquisition of machinery & equipment (09)	630	22	22	749	252	252
Transfer payments (10)	1,020	247	247	991	240	240
Other subsidies and payments (12)	35	176	176	29	18	18
Total Budgetary Expenditures	25,960	5,980	5,980	29,027	5,856	5,856