

Office of the Secretary to the Governor General

Fees Report

Fiscal year 2017 to 2018

The Right Honourable Justin Trudeau
Prime Minister of Canada

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General fees information

The tables that follow provide information on each category of fees, including:

- the name of the fee category
- the date that the fee (or fee category) was introduced and last amended (if applicable)
- service standards
- performance results against these standards
- financial information regarding total costs, total revenues and remissions

In addition to the information presented by fee category, there is a summary of the financial information for all fees as well as a listing of fees under the department's authority. This listing includes the existing fee dollar amounts and the adjusted dollar fee amount for a future year.

General and financial information by fee category

General information

Fee category

Application processing fees for the Grant of Coat of Arms by the Canadian Heraldic Authority

Fee-setting authority

- *Financial Administration Act, subsection 19(1)*
- *Canadian Heraldic Authority Fee Order, (SOR/91-168)*

Year introduced

1991

Year last amended

Not applicable

Service Standard

OSGG has not established a service standard for this fee, which is required pursuant to section 4 of the *Service Fees Act*.

Performance results

No performance result can be provided, as this fee does not have an established service standard.

Financial information (dollars)

2016 to 2017 Revenue	2017 to 2018 Revenue	2017 to 2018 Cost*	2017 to 2018 Remissions†
23,490	14,790	30,082	0

* The amount includes direct and indirect costs, where such costs are identifiable and material.

† A remission is a partial or full return of a fee paid. Under the Service Fees Act, departments are required to develop policies that determine when fees will be remitted to fee payers should service standards not be met. At the time of this report being tabled, the Office of the Secretary to the Governor General is not subject to the requirements pursuant to section 7 of the Service Fees Act and its related instrument, therefore it does not have a remission policy.

No other remissions related to fees were issued by the Office of the Secretary to the Governor General since it did not have or seek other authorities to remit.

Fees under the department's authority

Fee amounts for 2017 to 2018, 2019 to 2020, and a future fiscal year, as applicable (dollars)

Name of fee	2017 to 2018 Fee amount	2019 to 2020 Adjusted fee amount*	Future fee amount and fiscal year†
Canadian Heraldic Authority Fee	435	Not applied	Not applicable

* The adjustment was not applied because it was anticipated at that time that the fee would fall under the low materiality regulations that came into effect later on.

† The "Future fee amount and fiscal year" is the new amount of the fee, in a future fiscal year other than 2019 to 2020, adjusted by a predetermined rate, in accordance with the authority in legislation or regulation.

Endnotes

- i. *Service Fees Act*, <https://laws-lois.justice.gc.ca/eng/acts/S-8.4/FullText.html>
- ii. *Canadian Heraldic Authority Fee*, <https://laws.justice.gc.ca/eng/regulations/SOR-91-168/FullText.html>
- iii. *Low Materiality Fees Regulations*, <https://laws-lois.justice.gc.ca/eng/regulations/SOR-2019-109/index.html>
- iv. *Directive on Charging and Special Financial Authorities*
- v. www.canada.ca